

Minutes for WTP meeting 26th February 2015
Westerham Town Council Office, 6.30pm

Apologies: Kevin Maskell, Henry Warde, Lesley Moore, Helen Ogden, Toby Gravett, Alison Tilbury, Nina Cooper, Richard Banister, Lynne Proudfoot

Present: SM, BC, JH, Nick Tonge, Marril Gibson, Emma Jones, Neil Proudfoot, Zoe Colbeck, Hannah Marsh, Kim Jennings, Malcolm Basing, Emma Jonas, Andy Murison

1. Minutes of meeting of 13 Nov 2014

- agreed by the meeting

2. Matters Arising

Community Interest Company Incorporation

Directors met on 13th Jan 2015. SM, BC, MB agreed to be directors of new WTP CIC which has the same aims and constitution as WTP but with limited liability for directors.. **NT** agreed to become Treasurer when MB steps down. Applied for new NatWest bank account, awaiting paperwork. Meanwhile using existing bank account.

Defibrillators

Free Defibrillator & First Aid Training Saturday 18th April 2015, 9.30am-12.30pm at SDC offices, Argyle Road. Need to book, see Westerham Kent Facebook., **RB** mentioned that the Wolfe Garage would be happy to host another defibrillator

Gatwick and Biggin Hill consultations: **MB** informed the meeting that WTC was to object to the Gatwick consultation, **HM** confirmed it would not align itself to any other protest group

Drain Clearance

SM dialogue with KCC Highways Simon Allsopp brought Amey team back to west end of Westerham, with success at Farley Rd, but only interested in A roads. Failed to clear drain on Verrals Corner.

Telephone Box on Verrals Corner.

BC will look for locksmith to fit deadlock. Firemen keen to have display. WTP has 2 mannequins **KJ** offered to decorate for Easter.

WTP 5th Birthday - the meeting agreed to let the occasion pass – too many other activities.

3. Finance

SM thanked Alan Cameron for the audit and **MB** confirmed there was about £4000 in credit. The meeting agreed the new CIC will have its year end in March

4. Late Night Shopping 2014 Christmas Lights

Christmas Lights 2015

HM confirmed she will join the operational and fund raising team alongside **EB, JH and BC**.

Late Night Shopping 2015 Event management SOPs are in place from 2014

5. Farmers' Market

GT retired from full-time market manager. **SM** taken back the role. Stallholders keen to have 2 markets/month. Decision depends on offers to run some of the markets: **GR, Larry Larratt, Adam Seale** all keen to help SM.

6. Car Parking. Application for permanent extension to Darent Car Park.

Met with Richard Wilson, Gary Conor in Dec. WTC applying for permanent planning permission
Applied for community grant £3000

7. Signage & Lighting plans

June Ingram visited blacksmith in Edenbridge and is ready for the next step.

8. Pavilion development plans & access to Charmans Farm

In the absence of **LM, SM** read a status report about the potential for developments at King George's Field.
Big Community fund for gym equipment:. WTP had applied to SDC for grant of £2500

9. Community Play and Talk of the Town, 4/5/6 Sept 2015

BC charring meetings at RBL Minutes of meeting on 24 Feb available. Lots of volunteers following on the success generated with Summer of 1914

ToTT meeting had requested grant from WTP grant of £400, to cover Dad's Army costumes organised by Roger Stiles. This is agreed .

GR commented that the Community Play bank account was still a few hundred pounds in credit, having paid out expenses to playwright and Jon Oram. He and **MG** would call a meeting to propose that this money be transferred to ToTT event and money could be ring fenced inside the WTP.

10. Other Westerham events in 2015

21st March National Town Tidy Day (organised by Town Council)

3rd May Beating the Bounds (Westerham Society)

16th May Rotary Fair (Rotary)

11. Communications

Visitwesterham website (based on web tool Joomla) needs upgrading to be mobile friendly enough for Google to rate us adequately. Meeting with Malcolm Goodwin shortly to understand issues.

Facebook policies All posts now need to be moderated by **JH**.

WTC now has a Facebook page classified as Government Organisation

12 AOB

Yellow lines on Westbury Terrace and adjoining roads, and yellow lines on the Green. WTP decided not to get involved at this stage.

Annual Town Meeting Tues 14th April WTP to attend.

Date of next meeting: 12th May 6.00pm