

Westerham Town Partnership CIC

Steering Group Meeting at Churchgate The Green 22 August 2017

Present Jane Hunter (chair), Stuart Merrylees, Bill Curtis, Nick Tonge, Viv Sheffield

Agenda item 1 - PDB review. NT gave treasurer's report on the current position with some six lapsed S.O. members and around the same number of 'empty promise' members. NT requested more PDB window stickers.

ACTION - BC to draw up list of potential members, ALL to review and share out tasks.

Agenda item 2 - Projects that have stalled: 1) Signage, 2) Church Vista, 3) Talking Town Heritage Trail, 4) Wood Carvings, 5) DVD duplication, 6) overdue response to meeting with Roddy Hogarth (JH)

ACTION - 1) BC to re-contact Paul Bowles at Ovenden Signs. 2) BC and SM to work on removing the banner gantry from churchyard gate 5) BC to investigate price for short DVD run (say 50) and produce print-ready artwork for case and DVD. 6) JH to discuss with SM and BC and set up a further meeting with RH.

Agenda item 3 - WTP's WWW draft (internal document) - our current thinking is that we are not supporting WWW per-se, but wanting to make documents more accessible and try to highlight key areas of concern.. We feel Westerham's residents have been compromised by being asked to fill in the SDC questionnaire prematurely when they have been given little chance of gathering all the factors involved.

ACTION - SM to speak to Alan Wesley about possible amendments to our latest internal document. (Post meeting note: JH/BC produced a new internal document (ver z1.1) but it was felt that there was nothing new we could add to the discussion and no public statement on WWW was ever circulated outside of the steering group).

Agenda item 4 - LNS. East-end meeting set for Friday September 15th to be hosted by Food for Thought at 6pm with drinks and nibbles, West-end meeting set for Tuesday October 3rd to be hosted by The Courtyard at 6pm with drinks and nibbles.

ACTION - JH to contact Jax Gardner to find out if Shire Horses to bring Father Christmas. Plan B is to approach Roy Callow again for his vintage limousine.

Agenda item 5 - Harvest Hullabaloo. This is on-track with VS and JH having written questions, JS has produced brilliant design of map, JH and BC currently producing window clue sheets and designing flyer.

ACTION - ALL continue with tasks, BC to order 500 flyers from Vistaprint

Agenda item 6 - AOB - Matters Arising - Two from VS, 1) we need to meet and agree strategy for progress with Paul Kerr at CBN. 2) she feels we should further our relationship with the retailers by holding a cheese and wine supper (Grasshopper?) possibly in the New Year.

ACTION - VS to suggest dates for a pre-meet with BC and JH while SM is away, then set up a meet with PK after having met with SM and NT to discuss financial implications/obligations.

There being no other business, the meeting closed at 6pm.