

Minutes - Westerham Country Fayre wash-up meeting 061021

Date, time and venue - Tuesday August 17th 6pm upstairs Little Grasshopper

Attendees were Stuart Merrylees, Peter Hills, Christina Cusick, Zena Belton, Lynda Belton, Nick Tonge, Harry Planche, Anita Perrett (for U3A)

Apologies - Lynne Proudfoot, Kate Streets, Tony York, Sheila Preston, Stuart Barnes, Russell Porter, Matt Strange, Karen Smart, Jan Dean.

Minutes to agenda points

1. Riggers/Deriggers and Recruits to run sideshows - thanks and comments, especially to Gordon Rogers for being 'Council Cupboard Gatekeeper', Nick Tonge for his team and to Rotary for theirs and successful Coconut Shy.
2. Publicity - Flyers (suggest 2000), Posters, Banners, Verge Boards, Social Media
3. Report from Sea Cadets and Scouts - brisk trading, ran out of food, v.good return to funds.
4. Report from First Aiders on the Day - Sea Cadets treated 2 people one of which needed paramedic support. It was decided that an official notice should declare First Aid Post for Scouts and Sea Cadets.
5. Report on stalls (BC) The Courtyard sold out by 4pm, very brisk trading.
6. WTP Expenditure (BC): TEN £23, P&J £275, Flyers £33, Musicians - Ian Fox £150 Alpacas £150 James Yoxall's New Young Talent FOC Total = £631
7. Underwriting sponsorship (for which thanks were given): WS to pay for Banners £177, Verge signs £55, WS Display materials £25 plus A3 Laminating Pouches = £282 WTC 3x Marquees £600 inc VAT. It was noted that Food marquee was 9m wide x 6m deep which was perfect, but music tent was reduced to 6m wide x 3m deep. Hortic had 9m wide by 3m deep, MS requested 9m wide x 6m deep from now-on. BC told him there would be a charge for this £250 - 300. MS said they would raise the money somehow.
8. WTP Income (NT): 11x stalls @ £20 + 3x @ £10 = £250, Lee Sherwood (Fairground) = £120, Courtyard donation £60 - sub total £430
9. Buckets and sideshows = £500
10. Surplus = approx £342.
11. AOB

Late Night Shopping event. Following SHM and BC's catch-up meeting with Town Clerk Angela Howells they put forward the request from local retailers that LNS be separated from Christmas Lights Switch-on. This event will now be called 'Christmas Lights Switch-on' to coincide with the church 'Festival of Trees'. Date to be Thursday November 25th. Late Night Shopping now to be every Thursday in December (2nd, 9th and 16th) for whichever of the retailers want to take part.

The conversation moved to planning the next event, being **BtB/FoG** scheduled for Monday May 2nd 2022.

Date of first planning meeting for this event to be Weds 2nd Feb 6pm Upstairs in Grasshopper.

- Kate S will talk to all the local restaurants re all town representation in the food marquee
- Lynda and Zena B commentated that they would like Rotaries input to return to supporting all the local charities. This was noted but WTP keen to have some commercial representation as well. Zena B will coordinate stall allocation as per 2018/9
- Zena B mentioned a new 13 year old P&J performer who lives in Kent - she will try and track him down
- BC pointed out that banners will need to be reprinted to include sponsors e.g. WTC and WS
- Doug Sayers has offered support from himself and possibly Sports Assoc. for future events